



MILLSTREAM HOA DECEMBER 2017 NEWS

**For All your Association needs
please call Sheila or her
Assistant Monique at
TEAM PROPERTY MANAGEMENT
714-639-8484**

**Monique@thehoateam.com
sheila@thehoateam.com**

Please note the hours of business are Monday through Friday, 9:00 a.m. – 5:00 p.m., closed between 12:00-1:00 p.m. for lunch. To leave an “After Hours Message”, please follow the phone message instructions. If it is an emergency, press “0” and remain on the line for further assistance ☺
www.theteampropertymanagement.com

Please Report Crime!



If you experience ANY type of crime in our community, report it to the Police immediately. Also report all crime to Sheila or Monique at Team Property Management so we can make other residents aware of it.

- **Be sure to lock all your doors and windows when you are away.**
- **Don't leave valuables in your car.**
- **Form a neighborhood watch with your neighbors.**
- **If you see anyone or anything that looks suspicious, call the police immediately!**

HAPPY NEW YEAR

Please pick up after your pets!



We continue to receive numerous complaints of owners not picking up after their dogs and cats. Also please refrain from feeding stray cats in the common areas and leaving behind pet waste bags at your doorstep.

Thanks for your efforts in advance. Failure to comply will result in violations and possible fines! Please do your part and help take pride in ownership!



**PLEASE BE REMINDED WHEN THROWING AWAY
IMPORTANT DOCUMENTS...**

**ALWAYS SHRED OR TEAR UP UNWANTED
PAPERWORK TO AVOID IDENTITY THEFT**

HOA UPDATES

Roof maintenance & Tree Trimming of pine trees will be done this month.

**December Board Meeting will be held on
Monday December 11, 2017
HB Library B Room**

**Meetings start at 6:30PM.
All Owners are welcome to attend.**

GATE CODE FOR DECEMBER 9040#

If you have any issues or concerns with the new system please email at the info provided above.



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FRIENDLY REMINDERS

TRASH

Please call in ALL large item pickups and ensure all trash makes the bins.

ARCHITECTUAL APPLICATIONS

Are to be completed, signed and submitted to the Board for approval prior to any work being started. This includes installation of all satellite dishes. Dishes are to be installed on the fascia and all wires run through the attic, all private patio installations as well as doors and window replacements.

WINDOW FRAMES AND SCREENS

To avoid violations, please keep all doors operational and painted, and all window frames and screens secured.

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SAVE THE DATE!!!!

December 9th & 10th is the
55th Annual Boat Parade!!!

www.hhboatparade.org



Would you like to receive your monthly association billing statement and newsletter electronically, rather than by mail? If so, please contact Team and we will send you the form for set up.

We also offer auto-debit from your bank account each month. Contact Team Property Management for an auto debit form to complete. Eliminate writing checks and save the cost of postage each month!

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HOLIDAY SCHEDULE FOR TEAM MANAGEMENT

Our office will be closed for the holidays starting Friday, December 22, 2017 and will remain closed until Tuesday, January 2, 2018. All emergencies will be handled with a live representative of Team management during this closure. Just simply follow the emergency instructions on the front of this edition of the newsletter.



Your Board of Directors
and
Team Property Management
wish each of you a wonderful, safe, holiday
season and best wishes for the new year!